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 **MEETING MINUTES MUNICIPAL MANAGEMENT ASSOCIATION OF NORTHERN CALIFORNIA**

 **Board of Directors Committee Meeting**

**Wednesday, April 21, 2021** | 4:00 p.m. to 5:00 p.m.

**Dial in/Zoom:** (669) 900 9128 |https://zoom.us/j/99722663700?pwd=K3c0MjNTcUtSVzUyQ1c4K1NDSVp4QT09

**Meeting ID:** 997 2266 3700**|** Password: 212975

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|  | **TOPIC** | **PREPARATION** | **PROPOSED PROCESS** |
| 1 | **Commence Meeting/Roll Call**TIME: 2 minutesPURPOSE: ProcedureLEADER: Monica Davis |  None | * Monica calls the meeting to order at 4:05pm; a quorum was not met, and no actions were taken at the meeting.
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| 2 | **Approval of March 17, 2021 Meeting Minutes** TIME: 2 minutesLEADER: Monica Davis | Review Minutes | * Postponed approval of minutes until next meeting.
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| 3 | **Director Reports**TIME: 1-3 minutes eachPURPOSE: Informational/FeedbackLEADERS: Monica Davis, Ellie Dallman, Melvin Gaines, John Stefanski, Jeff Weaver, Lauren Sugayan, Jill Bergman, Justin Lovell | None | * The following directors provided an update: Programs, membership, conference, CGL, and President.
* Request made for volunteers to support

communications workgroup. |
| 4 | **Programming**TIME: 5 minutes eachPURPOSE: Informational/FeedbackLEADERS: Ellie Dallman, Jeff Weaver | None | - Ellie and Jeff shared an update on the RFP for speakers and summer webinar series. - Board members were asked to share the [RFP](https://www.mmanc.org/events/proposals/) with their networks. |
| 5 | **Upcoming Meetings & Events**TIME: 5 minutesPURPOSE: Informational/Feedback LEADERS: Monica Davis | None | None. |
| 6 | **Region Updates** TIME: 10 minutesPURPOSE: InformationalLEADERS: All  | None | * Region 1 – will continue to hold happy hour events.
* Region 2 – event in June as a scavenger hunt; CGL event proposed for August.
* Region 3 – will hold a June 17 CA Consulting webinar.
* Region 4 – professional development event this summer; social hike in mid-Sept (survey showed interest in org leadership and project management; effective coms; creative and critical thinking).
* Region 5 – not in attendance.
* ICMA – not in attendance.
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| 7 | **Other Items and Announcement**TIME: 5 minutesPURPOSE: Informational/Feedback LEADERS: Monica Davis | None | Gauged interest in an MMANC wearable (ie sweatshirt) |
| 8 | **Adjournment**PURPOSE: Meeting End | None | Adjourn at 4:48 p.m. |

**Agenda Attachment: Strategic Plan Priorities for 2021**

