



MINUTES MUNICIPAL MANAGEMENT ASSOCIATION OF NORTHERN CALIFORNIA

Board of Directors Committee Meeting

Wednesday, November 20, 2019 | 3:00 p.m. to 4:00 p.m.

Dial in: (563) 999-2090 | **Access code:** 959540

TOPIC	PREPARATION	OUTCOME
<p>1 Commence Meeting/Roll Call TIME: 2 minutes PURPOSE: Procedure LEADER: Carla Hansen/Alexandra Orologas</p>	<p>None</p>	<p>- Meeting called to order at 3:05 p.m.</p>
<p>2 Approval of September 18 Meeting Minutes TIME: 2 minutes PURPOSE: Decision LEADER: Carla Hansen</p>	<p>Review Minutes</p>	<p>- No vote due to lack of quorum.</p>
<p>3 Director Reports TIME: 1-3 minutes each PURPOSE: Informational/Feedback LEADERS: Carla Hansen, Jessica Deakyne, Milas Smith, Justin Lovell, Monica Davis, Alexandra Orologas, Ellie Dalman</p>	<p>None</p>	<p>-Brief Report from all Directors: Monica Davis reported 652 current members and debriefed about speaking to Cal State East Bay N Program. Conference Director Ellie Dallman announced survey results as well a report out on attending the MMASC conference. Communications Director Alexandra Orologas Vice President Jessica Deakyne next steps on 70th anniversary. President Carla Hansen announced a contested election for 2020 Vice President and the membership had until 11/29 to vote.</p>
<p>4 Succession Planning - Documents TIME: 10 minutes PURPOSE: Informational/Feedback LEADERS: Carla</p>	<p>None</p>	<p>-President Carla Hansen reminded those not on the board next year to gather and post documents in basecamp. Also, outgoing board members to discuss and handoff responsibilities to incoming board members.</p>
<p>5 Strategic Plan TIME: 10 minutes PURPOSE: Informational/Feedback LEADERS: Signature Event Co-Chairs</p>	<p>None</p>	<p>-President Carla Hansen mentioned a committee met at the conference and highlighted the following accomplishments: 1) Streamlined and effective social media promotion (linkedin) 2) 2019 had most events and attendees to date 3) Many board members (7-8) were promoted in relation to professional development 4) Focus area next year would be the idea of Executive Director, Region Directors, CGL including board position and documentation.</p>
<p>5 Signature Event Updates</p>	<p>None</p>	<p>- Brief Report from Event Co-Chairs:</p>

<p>TIME: 10 minutes PURPOSE: Informational/Feedback LEADERS: Signature Event Co-Chairs</p>		<ul style="list-style-type: none"> • Winter Forum – Looking for co-chairs in Region 2. • Women’s Leadership Summit – Looking for co-chairs.
<p>6 Region Updates TIME: 15 minutes (2 minutes each) PURPOSE: Informational/Feedback LEADERS: All</p>	None	<p>- Brief Report from Region Co-Chairs on the following:</p> <ol style="list-style-type: none"> 1) Upcoming events planned 2) Recent events executed 3) Efforts to expand membership in your region <ul style="list-style-type: none"> • Region 1 – Lunch and learn in January, speed coaching in March. Looking for co-chairs for Summer Symposium in SF. • Region 2 – No update. • Region 3 – Finance event – early 2020. • Region 4 – Holiday nature hike – December 7 • Region 5—CGL in March/April
<p>7 Other Items and Announcements TIME: 5 minutes PURPOSE: Informational LEADERS: All</p>	None	- Reminder to vote on VP role by November 29 th .
<p>8 Adjournment PURPOSE: Meeting End</p>	None	Meeting adjourned 3:53 p.m.