



**AGENDA MUNICIPAL MANAGEMENT ASSOCIATION OF NORTHERN CALIFORNIA**

**Board of Directors Committee Meeting**

**Wednesday, February 20, 2019 | 3:00 p.m. to 4:00 p.m.**

**Dial in: (563) 999-2090 | Access code: 959540**

TOPIC	NOTES
<p>1 <b>Commence Meeting/Roll Call</b>            TIME: 2 minutes            PURPOSE: Procedure            LEADER: Carla Hansen/Alexandra Orologas</p>	<ul style="list-style-type: none"> <li>- Carla Hansen called the meeting to order at 3:03 pm.</li> <li>- Justin Lovell took roll. Quorum was present.</li> </ul>
<p>2 <b>Director Reports</b>            TIME: 1-3 minutes each            PURPOSE: Informational/Feedback            LEADERS: Carla Hansen, Jessica Deakyne, Milas Smith, Justin Lovell, Monica Davis, Alexandra Orologas, Ellie Dalman</p>	<ul style="list-style-type: none"> <li>• Program – Justin Lovell gave report on upcoming events</li> <li>• Membership – Monica Davis gave brief update membership</li> <li>• Conference – Ellie Dallman reported on upcoming site visit to Sacramento</li> <li>• Vice President</li> <li>• President</li> </ul>
<p>3 <b>League Policy Committee Appointee Updates</b>            TIME: 20 minutes            PURPOSE: Informational/Feedback            LEADERS: Carla Hansen, Suzanne Wolf, Kalia DeFries, Patricia Black, Nat Rojanasathira, Maya Williams, Tonya Gilmore</p>	<p>Suzanne Wolf, Maya Williams and Tonya Gilmore gave their reports from the January 2019 League of California Cities Committee meetings.</p>
<p>4 <b>Update on Marketing Plan</b>            TIME: 5 minutes            PURPOSE: Informational/Feedback            LEADERS: Carla</p>	<ul style="list-style-type: none"> <li>- Carla Hansen gave update on marketing plan draft that Tripepi Smith provided.</li> </ul>
<p>5 <b>Norms for Reporting Out</b>            TIME: 5 minutes            PURPOSE: Informational/Feedback            LEADERS: Carla</p>	<ul style="list-style-type: none"> <li>- Carla Hasen provided guidance on reporting out information.</li> </ul>
<p>6 <b>Committee Updates</b>            TIME: 10 minutes (2 minutes each)            PURPOSE: Informational/Feedback            LEADERS: All</p>	<ul style="list-style-type: none"> <li>- Brief Report from all co-chairs:               <ul style="list-style-type: none"> <li>• Winter Forum – David Tolliver updated that the Winter Forum is 2/21 in Stockton over 110 registered participants both sessions will be CGL certified in project management and organizational development.</li> <li>• Women’s Leadership Summit – Kurry Foley gave update on progress, several members who have volunteered to be on the planning committee with co-chair Jessica Khan. Still looking for a site that can hold 300-400 people.</li> </ul> </li> </ul>

- Summer Symposium – Jill gave update the Summer Symposium will be August 14 in Danville partnering with CALED for a day on Economic Development
- Region chairs gave an update on planned events

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7 **Other Items and Announcements**

TIME: 5 minutes

PURPOSE: Informational

LEADERS: All

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8 **Adjournment**

PURPOSE: Meeting End

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- Meeting adjourned at 4:01 pm
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