

# Immediate Past President | MMANC Board Position Description

## **TITLE:**

Immediate Past President

## **TERM:**

As with all Board positions, this position begins annually on January 1 after elections are conducted.

The position serves a one (1) year term.

## **DUTIES:**

- The Immediate Past President serves as advisor to the President and assists the Executive Committee where needed;
- Ensures the successful onboarding of the President, Executive Committee members and Region Co-Chairs; and
- Assists with special projects as assigned.

## **OVERSIGHT:**

The Program Chair serves as a member of the Executive Committee which consists of the President, Vice President, Finance Director/Treasurer, Communications Director/Secretary, Membership Director, Program Director and Immediate Past President.

## **QUALIFICATIONS:**

Must have served as the President of MMANC in their previous term.

Must be a current member in good standing.

This role is automatic and is not voted on by the membership.

## **ADDITIONAL CONSIDERATIONS:**

The time commitment for this volunteer position is up to five (5) hours per week.