

Board of Directors Meeting Minutes

June 2, 2023 - Summer Retreat

1. CALL TO ORDER **1pm start**
2. ROLL CALL
3. APPROVAL OF MINUTES
 - a. **Approval of the Minutes from the May 10, 2023 Meeting**
 - i. Recommendation: Approve the Minutes of the May 10, 2023 meeting.
Approved
4. UNFINISHED BUSINESS
5. NEW BUSINESS
 - a. **Review and Approval of LGHN Agreement**
 - i. Recommendation: Review and Approve the proposed Agreement with LGHN **Approved**
 1. Co-sponsor events
 - a. Could be region events, signature events, conference
 - b. Would be a separate agreements for case-by-case events to determine revenue sharing
 2. Quarterly provide upcoming event schedules to each other
 3. Promote partnership on social media channel
 - b. **Request from I-NAPA**
 - i. Recommendation: Review request from I-NAPA. **Yes to move forward**
 1. Discussion on making a template of affiliations and ongoing list/expiration dates - add to Programs Director role
 2. May add more affiliate agreements in time
 - c. **Mid-Year Budget Update**
 - i. Recommendation: Review and adopt the Mid-Year Budget Update.
 1. Winter Forum and Women's Leadership successful revenue events
 2. Overall more revenues than expenses, new memberships
 - d. **Designation of Officers Resolution **Push to next meeting****
 - i. Recommendation: Review and adopt a Resolution authorizing the President, Vice President, and Treasurer to make adjustments to the Organization's American Express Accounts.

6. BOARD DIRECTOR UPDATES

a. President

- i. Dues Increase Proposal Update–No new comments.
- ii. RGS analyst boot camp - they will give MMANC membership to everyone that participates and pay for it
- iii. UpNext Updates
 1. First cohort meeting now, lots of folks reaching out about next cohort
 2. Jess D. And John working on a formal work plan - changes to pricing that event coming, how MMANC can make money and continue its operation
 3. Working on conference programming - at least 2
 - a. Coaching best practices
 - b. Professional validation & imposter syndrome
 - c. Lunch for UpNet cohorts

b. Vice President

c. Treasurer

d. Membership Director

e. Programs Director

f. Communications Director

g. Conference Director

- i. 71 registered so far, 250 estimated
- ii. Hotel registration is limited - register now

h. Immediate Past President

- i. Awards and Scholarships
 1. reaching out to Award committee for Summer Symposium awards - Student Award (open call), President's Award (selected by Past President)
 2. More awards at annual conference

7. REGION UPDATES

a. Region 1

- i. August 17 in Mountain View at Michaels at Shoreline
- ii. Tomorrow's Department Head Forum - Nov 2

b. Region 2

- i. Webinar series with APA
 1. Planning 101
 2. From Technical Expert to Supervisor

3. Webinar TBD

- ii. Fiscal New Year Happy Hour July 6 - tentative downtown Fairfield
- iii. Veteran's Day in San Rafael

c. **Region 3**

- i. NBS event coming in next few weeks
- ii. Truckee Hike 7/22

d. **Region 4**

- i. End of the year events
 - 1. Hike in fall in Livermore/Pleasanton area
- ii. Fiscal New Year happy hour

e. **Region 5**

- i. Webinar on retaining talent this month

8. **ICMA / CALCITIES / ILG / OTHER PARTNER UPDATES**

9. **OTHER ITEMS & ANNOUNCEMENTS**

a. **Upcoming Events**

- i. Summer Symposium - August 17, 2023, Region 1
- ii. Annual Conference–October 25-27, Lake Tahoe, CA

b. **Written Communication**

- i. [Cal Cities Community Services Policy Committee - March Meeting Summary](#)

10. **ADJOURNMENT 2pm**

2023 Tentative Schedule of Events		
Region	Date	Event
Region 1	3/9/2023	Happy Hour (Palo Alto)
Region 1	8/17/2023	Summer Symposium: Emerging Topics in Local Gov. Leadership
Region 1	9/20/2023	Happy Hour (Dual Location)
Region 1	TBD	Enterprise Resource Planning 101
Region 1	2024 TBD	Housing/Homelessness Webinar
Region 2	4/29/2023	Saturday Family Social
Region 2	TBD	APA Webinar Series
Region 2	7/6/2023	Fiscal New Year Happy Hour
Region 2	11/11/2023	Veterans Day Happy Hour (San Rafael)
Region 2	2023 TBD	Unhoused/ Possible CGL
Region 3	5/11/2023	May Happy Hour
Region 3	7/22/2023	Truckee Train Tunnels Hike
Region 3	8/23/2023	NBS Event--Good Finances Good Community Engagement
Region 3	September	River Cats Game
Region 3	Early October	Conference Pre-Party Happy Hour
Region 4	4/27/2023	Happy Hour
Region 4	5/18/2023	Women's Leadership Summit
Region 4	May/June	Summer Hike
Region 4	August	Educational Webinar TBD

2023 MMANC Board Roster

Position	Name	Term
President	John Stefanski	2023
Vice President	Justin Lovell	2023
Communications Director	Giovanna Erkanat	2023
Conference Director	Felicia Escover	2023
Finance Director	Anthony Valdez	2023-24
Membership Director	Jonathan Roisman	2023
Program Director	Candice Rankin Mumby	2023
Immediate Past President	Ellie Dallman	2023
Region 1 Co-Chair	Alberto Hernandez	2023-24
Region 1 Co-Chair	Laurel James	2022-23
Region 1 Co-Chair	Liz Lange	2023-24
Region 1 Co-Chair	Nancy Murguia	2022-23
Region 1 Co-Chair	Carrie Dallman	2023-24
Region 2 Co-Chair	Aaron Zavala	2022-23
Region 2 Co-Chair	Anna Guiles	2023-24
Region 2 Co-Chair	Clare Coleman	2022-23
Region 2 Co-Chair	Jonathan Luong	2023-24
Region 2 Co-Chair	Nancy Nelson	2023-24
Region 2 Co-Chair	Sullina Sanchez	2023-24
Region 3 Co-Chair	Dago Fiero	2023-24
Region 3 Co-Chair	Haley Reid	2023-24
Region 3 Co-Chair	Megan Siren	2023-24
Region 3 Co-Chair	Melissa Kuehne	2023-24
Region 3 Co-Chair	Rebecca Scott	2023-24
Region 3 Co-Chair	Stacie Marchetti	2023-24
Region 4 Co-Chair	Amanda Gallo	2023-24

Region 4 Co-Chair	Brad Olsen	2023-24
Region 4 Co-Chair	Jennifer Mendez	2022-23
Region 4 Co-Chair	Jordan Foss	2022-23
Region 4 Co-Chair	Theresa De La Vega	2022-23
Region 5 Co-Chair	Crystal Rubio	2022-23
Region 5 Co-Chair	Juan Heredia	2022-23
Region 5 Co-Chair	Katie Regan	2022-23

2023 MMANC Board Committees

Strategic Plan Committees			
1.4: Standardize and inventory event programming, planning and scheduling processes			
Candice Rankin Mumby	Stacie Marchetti	Haley Reid	Megan Siren
2.2: Expand event access for communities that have historically had lower rates of participation due to geography, resources availability or other constraints			
Felicia Escover	Alberto Hernandez	Candice Rankin Mumby	Nancy Nelson
3.3: Develop formal strategic partnership agreements with other organizations and identify gaps and underutilized resources.			
3.4: Partner with other organizations in promoting the profession and building the pipeline of local government leaders			
Theresa De La Vega	Laurel James	Anna Guiles	Jonathan Roisman
Other Board Committees			
Awards and Scholarships			
Ellie Dallman	Anthony Valdez	Claire Coleman	Nancy Murguia



RESOLUTION MMANC-2023-02

BOARD RESOLUTION OF THE MUNICIPAL MANAGEMENT ASSOCIATION OF NORTHERN CALIFORNIA (MMANC) REGARDING CHANGE IN SIGNATORY FOR AMERICAN EXPRESS ACCOUNT 1-95007

WHEREAS, The Municipal Management Association of Northern California selected its 2023 executive officers; and

WHEREAS, John Stefanski was selected as President, Justin Lovell was selected as Vice President, and Anthony Valdez was selected as Finance Director/Treasurer; and

WHEREAS, it is the intent of the Municipal Management Association to make John Stefanski, Justin Lovell, and Anthony Valdez as sole signatories to the MMANC's American Express Business Cash Rebate Card 1-95007.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Municipal Management Association that John Stefanski, Justin Lovell and Anthony Valdez are hereby jointly authorized on behalf of the MMANC to draw, sign, accept, or make cheques, bills of exchange, and other orders for the payment of money. The Board also authorizes the removal of the name of any others from the account signatures list.

I HEREBY CERTIFY that the foregoing Resolution was passed and adopted by the Municipal Management Association of Northern California at a regular meeting thereof held on June 2, 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

John Stefanski, President

Giovanna Erkanat, Comms. Director/Secretary