Municipal Management Association of Northern California

Board of Directors Meeting Minutes

January 9, 2026

Winter 2026 Board of Directors Retreat
Friday, January 9 · 9:30am – 3:30pm
Cannery Farmhouse, Davis, CA

1. **CALL TO ORDER -** President Stacie Marchetti called the meeting to order at 9:39am
2. **ROLL CALL**
   a. Executive Board - **Stacie Marchetti, President; Aaron Zavala, Vice President; Elizabeth Lange, Communications Director/Secretary; Ernest Azevedo, Program Director; Candice Rankin-Mumby, Immediate Past President; Claire Coleman, Treasurer/Finance Director; Daniel Leonardich, Membership Director; Olympia Wiliams, Conference Director**
   b. Region 1 Co-Chairs: Denise Garcia, Toni Oasay-Anderson, Jasmine Ortega, Estefania Vargas, Emeline Nguyen, **Cody Einfalt**
   c. Region 2 Co-Chairs: **Shawn Smith**, Kolby Gleeson
   d. Region 3 Co-Chairs: Christian Punsal, **Dagoberto Fierros**, Femi Omotesho, Aishwarya Kumar
   e. Region 4 Co-Chairs: Ayush Patel, **Brad Olson**, Christina Leard, Joe Carozza, Vanessa Ware, Rosa Ramos
   f. Region 5 Co-Chairs: Kenny Lipich, **Karen Clark**, Juan Heredia
   g. Other attendees: Kevin Kilkenny

   ***Bold names indicates voting members for the meeting**
3. **WELCOME, RETREAT OVERVIEW, INTRODUCTIONS, & ICEBREAKER ACTIVITY**
4. **NEW BUSINESS**
   a. **Resolution to Update Bank Account Signers**
      i. Review and approve Resolution MMANC-2026-01 authorizing the 2026 President, Vice President, and Finance Director as sole signatories for the MMANC's checking and savings accounts.
      ii. **Motion to approve by Karen Clark and seconded by Brad Olson. The motion passed.**

Ayes: Stacie Marchetti, Elizabeth Lange, Olympia Williams, Claire Coleman, Daniel Leonardich, Ernest Azevedo, Candice Rankin-Mumby, Cody Einfalt, Shawn Smith, Dagoberto Fierros, Brad Olson, Karen Clark
Noes:
Abstain: Aaron Zavala
Absent:

President Stacie Marchetti closed the meeting at 9:44am

President Stacie Marchetti re-opened the meeting at 10:52am

4. NEW BUSINESS

b. Approval of the 2026 Budget

i. Recommendation: Review and approve the MMANC Calendar Year 2026 Proposed Budget
   1. Stacie presented the proposed budget and answered questions from the Board Members

ii. **Motion to approve by Daniel Leonardich and seconded by Denise Garcia. The motion passed unanimously.**
Ayes: Stacie Marchetti, Elizabeth Lange, Olympia Williams, Claire Coleman, Daniel Leonardich, Ernest Azevedo, Candice Rankin-Mumby, Aaron Zavala, Cody Einfalt, Shawn Smith, Dagoberto Fierros, Brad Olson, Karen Clark
Noes:
Abstain:
Absent:

5. APPROVAL OF MINUTES

a. Approval of the Minutes from the December 9, 2025 Meeting

i. Recommendation: Approve the Minutes of the December 9, 2025 Meeting.

ii. **Motion to approve by Christina Leard and seconded by Ayush Patel. The motion passed.**
Ayes: Stacie Marchetti, Elizabeth Lange, Olympia Williams, Claire Coleman, Daniel Leonardich, Ernest Azevedo, Candice Rankin-Mumby, Cody Einfalt, Shawn Smith, Dagoberto Fierros, Brad Olson, Karen Clark
Noes:
Abstain: Aaron Zavala

Absent:

President Stacie Marchetti closed the meeting at 11:09am

President Stacie Marchetti re-opened the meeting at 11:56am

4. NEW BUSINESS

c. Resolution to Update Bank Account Signers

i. Review and re-approve the modified Resolution MMANC-2026-01 authorizing the 2026 President, Vice President, and Finance Director as sole signatories for the MMANC's checking and savings accounts.

ii. **Motion to approve by Aishwarya Kumar and seconded by Brad Olson. The motion passed unanimously.**
Ayes: Stacie Marchetti, Elizabeth Lange, Olympia Williams, Claire Coleman, Daniel Leonardich, Ernest Azevedo, Candice Rankin-Mumby, Aaron Zavala, Cody Einfalt, Shawn Smith, Dagoberto Fierros, Brad Olson, Karen Clark
Noes:
Abstain:
Absent:

President Stacie Marchetti closed the meeting at 12:00pm

6. SHARED EXPECTATIONS & PRIORITIES FOR 2026

7. LUNCH BREAK

8. EXECUTIVE BOARD ROLE ORIENTATION & GOALS

9. BOARD PURPOSE

10. REGIONAL PLANNING

11. ADJOURNMENT - President Stacie Marchetti adjourned the retreat at 3:25pm

Board Retreat Agenda – Full Board

January 9, 2026 | 9:30 AM – 3:30 PM
Participants:

- *President:* Stacie Marchetti
- *Vice President:* Aarón Zavala
- *Communications Director:* Liz Lange
- *Conference Director:* Olympia Williams
- *Finance Director:* Claire Coleman
- *Membership Director:* Daniel Leonardich
- *Program Director:* Ernest Azevedo
- *Immediate Past President:* Candice Rankin-Mumby
- *Region 1:* Denise Garcia, Jasmine Ortega, Toni Oasay-Anderson, Em Nguyen, Estefania Vargas, Cody Einfalt
- *Region 2:* Shawn Smith, Joana De Sousa, Nicole Stark, Kolby Gleeson
- *Region 3:* Alexxiss Diaz, Christian Punsal, Dago Fierros, Rebecca Scott, Femi Omotesho, Ash Kumar
- *Region 4*: Ayush Patel, Brad Olson, Chrissy Leard, Joe Carozza, Vanessa Ware, Rosa Ramos
- *Region 5*: Jari Nunez, Juan Heredia, Kenny Lipich, Karen Clark, Jamie Achterberg

Primary Outcomes

- Build connection and shared identity across a new and returning board
- Establish clear expectations for how we work together in 2026
- Align the full board to executive board priorities and goals
- Create regional momentum and ownership for the year ahead
- Reconnect to the purpose of local government and this organization

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➢ 9:30–10:30 | Welcome, Context & Connection

Purpose

Set the tone for the year, build relationships, and create early engagement while grounding the day in shared purpose and expectations.

Agenda & Activities

9:30–9:40 – Welcome & Retreat Overview

- Welcome from President
- Why this retreat matters (new board, shared reset)
- What success looks like today and for the year ahead
- Review agenda and participation norms

9:40–10:10 – Full Board Introductions
Round-robin (keep brief):

- Name, role, and region
- One reason you care about local government or this organization (MMNAC)

10:10–10:25 – Icebreaker: "Get-to-Know-You Bunco"

Participants seated at tables of 4–6

10:25-10:45 - Board Business

- Review and approve December Board Meeting minutes
- Review and vote on 2026 MMANC Budget
- Review and vote on Resolution to add Aarón Zavala to the US Bank Account

➢ 10:45–11:30 | Shared Expectations & Priorities for 2026

<u>Purpose</u>

Create a shared understanding of how we will work together and what the board is prioritizing this year.

<u>Agenda & Activities</u>

10:45–11:00 – Executive Board Priorities Overview

- High-level recap of priorities identified at the executive board retreat
- How these priorities support the strategic plan and mission
- What success looks like by the end of the year

11:00–11:10 – Shared Expectations & Communication Norms

- Expectations for:
    - Engagement
    - Communication
    - Decision-making and information flow
    - Regional and executive board partnership

- Emphasis on clarity, respect for time, and transparency

11:10-11:30 | Board Photos

- Full Board photo
- Executive Board photo
- Regional photos (co-chairs present per region)

➢ **11:30–12:00 | Lunch & Informal Connection**

Purpose

Recharge and allow informal relationship-building across regions and roles.

➢ **12:00–1:30 | Executive Board Role Orientation & Goals**

Purpose

Orient the full board to executive board roles, responsibilities, and priorities.

Agenda & Activities

Each Executive Board Member:

- **30-second role snapshot** (what this role does at a high level)
- **5–10 minutes**:
  - Key goals for 2026
  - How regions and board members can engage and support

➢ **1:30–2:00 | Why We Serve: Reconnecting to Purpose**

Purpose

Generate excitement and shared meaning around local government and volunteer leadership.

Agenda & Activities

Facilitated Reflection & Table Discussion
Prompt questions:

- Why did you say yes to serving on the board?
- What impact do you hope this organization has this year?
- What does a successful year on the board look like to you?

Brief large-group share-out of themes.

➢ **2:00–2:30 | Regional Planning Time**

Purpose

Give regions dedicated space to align, plan, and identify priorities for the year.

Agenda & Activities

By Region:

- Identify top 2–3 regional goals for the year and how those goals align with executive board priorities and/or the strategic plan
- Identify 3-4 Regional Events for the year.
    - Theme, timing (month), focus, accessibility
- Identify support or resources needed

➢ **2:30–2:40 | Quick Break if Needed or Continued Region Planning Time**

➢ **2:40–3:15 | Regional Report-Outs & Alignment**

Purpose

Share momentum, surface common themes, and reinforce shared ownership.

Agenda & Activities

Each Region (3–5 minutes):

- One key priority
- One opportunity for collaboration or support

Capture themes and overlaps

➢ **3:15–3:30 | Wrap-Up, Commitments & Next Steps**

Purpose

Close with clarity, energy, and direction.

Agenda & Activities

- Key takeaways from the day
- What happens next (follow-ups, calendars, communication)
- One-word checkout: How are you feeling about the year ahead?

End of Retreat

Municipal Management Association of Northern California

RESOLUTION MMANC-2026-01

BOARD RESOLUTION OF THE MUNICIPAL MANAGEMENT ASSOCIATION OF NORTHERN CALIFORNIA (MMANC) REGARDING CHANGE IN CO-OWNERS AND SIGNATORIES FOR US BANK CHECKING ACCOUNT 4206 AND US BANK SAVINGS ACCOUNT 8661

WHEREAS, the Municipal Management Association of Northern California ("MMANC") was established in 1950 to support local government professionals across Northern California; and

WHEREAS, the MMANC membership selected the 2026 Executive Board Officers; and

WHEREAS, Stacie Marchetti was selected as President, Aaron Zavala was selected as Vice President, and Claire Coleman was appointed to a second year as Treasurer/Finance Director; and

WHEREAS, it is the intent of the MMANC Board of Directors ("Board") to designate Stacie Marchetti, Aaron Zavala, and Claire Coleman as sole co-owners and signatories to the MMANC's US Bank Checking Account 4206 and US Bank Savings Account 8661; and

WHEREAS, it is the intent of the MMANC Board to remove 2024 President Justin Lovell, 2025 President Candice Rankin-Mumby, and 2025 Vice President Anthony Valdez as co-owners and signatories to the MMANC's US Bank Checking Account 4206 and US Bank Savings Account 8661.

NOW, THEREFORE, BE IT RESOLVED, by the Board that Stacie Marchetti, Aaron Zavala, and Claire Coleman are hereby jointly authorized on behalf of the MMANC to draw, sign, accept, or make cheques, bills of exchange, and other orders for the payment of money. The Board also authorizes the removal of the name(s) of any others from the account signatures list.

I HEREBY CERTIFY that the foregoing Resolution was passed and adopted by the MMANC Board at a regular meeting thereof held on January 9, 2026, by the following vote:

AYES: Stacie Marchetti, Aaron Zavala, Elizabeth Lange, Olympia Williams, Claire Coleman, Daniel Leonardich, Ernest Azevedo, Candice Rankin-Mumby, Cody Einfalt, Shawn Smith, Dagoberto Fierros, Brad Olson, Karen Clark

NOES: None

ABSTAIN: None

ABSENT: None

_____ _____

Stacie Marchetti, 2026 President

Elizabeth Lange, 2026 Communications Director/Secretary

	Consolidated			
	Accounts	**2025 Budget**	**2026 Budget**	**Treasurer/President notes**
	Income			
	Billable Expense Income			
	Contributions, Gifts, Grants			
I1	Corporate Partnerships	60,000.00	62,000.00	
I2	Credentialed Government Leader Program	1,125.00	2,500.00	
I3	UpNext	122,500.00	206,000.00	Numbers from J&J
	Events			
I4	Annual Conference	240,000.00	250,000.00	
I5	NextGen		8,000.00	New line to move out of Region budget
	Region Event			
I6	Region 1 Income	500.00	300.00	
I7	Region 2 Income	500.00	300.00	
I8	Region 3 Income	500.00	300.00	
I9	Region 4 Income	500.00	300.00	
I10	Region 5 Income	500.00	300.00	
I11	Summer Signature Symposium	7,000.00	7,000.00	
I12	Winter Forum	7,000.00	7,000.00	
I13	Women's Leadership Summit	35,000.00	50,000.00	
I14	Interest Income	240.00	1,500.00	
	Membership			
I15	New Associate Members	1,050.00	500.00	
I16	New Full Members	14,250.00	20,000.00	
I17	New Student Members	250.00	250.00	
I18	Renewal Associate Members	1,050.00	1,000.00	
I19	Renewal Full Members	42,750.00	42,750.00	
I20	Renewal Student Members	100.00	100.00	
	Total Income	**534,815.00**	**660,100.00**	

	Consolidated			
	Accounts	**2025 Budget**	**2026 Budget**	**Treasurer/President notes**
	Expense			
E1	Merchant Processing	15,000.00	20,000.00	
	MMANC Programs			
	Annual Conference			
E2	2025 Annual Conference	235,000.00	-	
E3	2026 Annual Conference	15,000.00	250,000.00	Includes ORRganized events
E4	2027 Annual Conference		15,000.00	
E5	Next Gen		7,500.00	
	Region Events			planned $1,000 for MMANC everywhere ($200 surplus in each region)

E6	Region 1 Expenses	500.00	500.00	
E7	Region 2 Expenses	500.00	500.00	
E8	Region 3 Expenses	500.00	500.00	
E9	Region 4 Expenses	500.00	500.00	
E10	Region 5 Expenses	500.00	500.00	
E11	Summer Signature Symposium	5,000.00	7,000.00	
E12	Up Next	120,000.00	200,000.00	Numbers from J&J
E13	Winter Forum	7,000.00	7,000.00	
E14	Women's Leadership Summit	30,000.00	40,000.00	
	Grants and Similar Amts. Paid 990-10			
E15	Credentialed Government Leader Program	150.00	1,150.00	1k for CGL participant scholarships for final credits
E16	ICMA Conference Scholarships	4,500.00	5,000.00	three @ $1,200 scholarships remainder to reimburse education rep
E17	MMANC Conference Scholarships	4,500.00	4,500.00	
	Memb. Participation in Other Prof. Events 990-16			
	Non MMANC Meetings			
E18	ICMA Annual Conference	3,500.00	3,500.00	
E19	ICMA Local Government Reimagined	1,300.00	-	Plan to skip these in 2026 bc they are are on the east coast. Plan to invest more in Long Beach
E20	League Annual Conference	1,200.00	1,200.00	
E21	League CM Dept Meeting	1,300.00	1,100.00	Should be cheaper since it is in Napa
E22	League Policy Committee	2,700.00	2,000.00	
E23	MMASC Annual Conference	3,500.00	3,500.00	
	Other Expenses			
E24	Insurance	1,300.00	1,500.00	
E25	MMANC Board Meetings	6,000.00	6,000.00	
E26	Printing, Pub, Postage, and Shipping	300.00	350.00	
E27	Professional Administration	44,100.00	47,250.00	Just ARC
E28	Subscriptions	3,000.00	5,000.00	Adding budget for cyber security and zoom or other meeting platform
E29	Supplies and Services	700.00	2,000.00	swag
E30	Website	9,000.00	10,000.00	
	Total Expense	**516,550.00**	**643,050.00**	
	Total Net Income	18,265.00	17,050.00	Includes 6k of upnext surplus
			11,050.00	minus upnext surplus