

Board of Directors Meeting Minutes

JULY 17, 2026

Friday, July 17 · 9:00am – 3:30pm
Walnut Creek City Hall

1. NETWORKING AND WELCOME TO SUMMER RETREAT

2. CALL TO ORDER - President Stacie Marchetti called the meeting to order at 9:34am

3. ROLL CALL AND ESTABLISH QUORUM*

- a. Executive Board: **Stacie Marchetti, President; Aarón Zavala, Vice President; Claire Coleman, Treasurer/Finance Director; Elizabeth Lange, Communications Director/Secretary, Daniel Leonardich, Membership Director; Olympia Williams, Conference Director, Candice Rankin Mumby, Immediate Past President**
- b. Region 1 Co-Chairs: Orly Amey, Emeline Nguyen, Toni Oasay-Anderson, **Jasmine Ortega**, Estefania Vargas
- c. Region 2 Co-Chairs: **Shawn Smith**
- d. Region 3 Co-Chairs: Alexxiss Diaz, **Aishwarya Kumar**, Femi Omotesho
- e. Region 4 Co-Chairs: Joe Carozza, **Christina Leard**, Brad Olson, Ayush Patel, Rosa Ramos
- f. Region 5 Co-Chairs: Karen Clark, Kenny Lipich, **Jaritza Nunez**
- g. Other attendees: Kevin Kilkenny, Nancy Hetrick

***Bold names indicates voting members for the meeting**

4. APPROVAL OF MINUTES

- a. **Approval of the Minutes from the June 4 Meeting**
 - i. Recommendation: Approve the Minutes of the June 4 Meeting
 - ii. **Motion to approve by Aishwarya and seconded by Femi. The motion passed.**
 - iii. **Ayes: Stacie, Claire, Elizabeth, Daniel, Olympia, Candice, Jasmine, Shawn, Aishwarya , Christina, Jaritza**

5. NEW BUSINESS

- a. **Review 2026 Budget**

- i. Claire Coleman presented an update on the 2026 revenue and expenditures, bank account transition, purchasing, and a budget forecast for the remainder of the year.

President Stacie Marchetti closed the meeting at 9:51am

6. MYERS-BRIGGS TEAM DEVELOPMENT

7. LUNCH

8. STRATEGIC PLAN CHECK IN

9. REGIONAL EVENT PLANNING

10. WRAP UP

11. ADJOURNMENT - President Stacie Marchetti adjourned the retreat at 3:30pm

Board Retreat Agenda – Full Board

July 17, 2026 | 9:00 AM – 3:30 PM

Participants:

- *President:* Stacie Marchetti
- *Vice President:* Aarón Zavala
- *Secretary/Communications Director:* Liz Lange
- *Conference Director:* Olympia Williams
- *Treasurer/Finance Director:* Claire Coleman
- *Membership Director:* Daniel Leonardich
- *Program Director:* Ernest Azevedo
- *Immediate Past President:* Candice Rankin Mumby
- *Region 1:* Denise Garcia, Jasmine Ortega, Toni Oasay-Anderson, Em Nguyen, Estefania Vargas, Orly Amey
- *Region 2:* Shawn Smith, Joana De Sousa, Nicole Stark, Kolby Gleeson
- *Region 3:* Alexxiss Diaz, Christian Punsal, Dago Fierros, Rebecca Scott, Femi Omotesho, Ash Kumar
- *Region 4:* Ayush Patel, Brad Olson, Chrissy Leard, Joe Carozza, Vanessa Ware, Rosa Ramos
- *Region 5:* Jari Nunez, Juan Heredia, Kenny Lipich, Karen Clark, Jamie Achterberg

Primary Outcomes

- Complete required board business and budget adjustments
- Strengthen understanding of individual and team working styles
- Evaluate progress toward the MMANC Strategic Plan
- Align on priorities for the remainder of 2026
- Support regional planning and MMANC Everywhere implementation
- Reconnect board members to the impact and purpose of their service

➤ 9:00–9:45 | Networking, Introductions and Informal Connection

Purpose

Build connection across regions and board roles while creating a welcoming and engaging start to the retreat. This time allows board members to strengthen relationships, expand their networks, and establish a collaborative tone for the day while grounding the group in the shared purpose of MMANC leadership.

Agenda & Activities

9:00–9:20 – Networking and Informal Connection

- Light breakfast, coffee and informal networking
- Cross-region conversations and relationship building
- Opportunity for board members to connect

9:20–9:45 – Welcome and Opening Remarks

- Welcome and expectations setting from Stacie Marchetti, President
- Welcome from Walnut Creek ACM, Charles Ching

➤ **9:45–10:15 | Board Business**

Purpose

Conduct regular July Board Meeting and review the Budget for the remainder of the year

Agenda & Activities

9:45–10:15 – July Board Meeting

- Review and approve June Board Minutes
- Review of 2026 Budget

➤ **10:15–1:15 | Understanding How We Work Together: Myers-Briggs Team Development Session and Lunch**

Facilitated by Nancy Hetrick

Purpose

Develop a deeper understanding of individual working styles and communication preferences to strengthen collaboration, build trust, and enhance board effectiveness.

12:30–1:00 | Lunch

1:00 - 1:15 Final Thoughts and Wrap

➤ **1:15–2:00 | Strategic Plan Check in & Alignment**

Purpose

Evaluate progress toward MMANC's Strategic Plan by reviewing key initiatives, programs, and accomplishments from 2026 while identifying opportunities to strengthen alignment and focus for the remainder of the year.

Agenda & Activities

Facilitated by Nancy Hetrick

Interactive strategic planning exercise:

- Review MMANC programs, initiatives, and accomplishments completed to date in 2026
- Review planned activities and priorities for the remainder of the year
- Align initiatives and programs with the Strategic Plan goals and objectives
- Identify areas where MMANC is successfully advancing strategic priorities
- Discuss gaps, emerging opportunities, and areas requiring additional focus
- Capture recommendations to guide board and regional efforts through year-end

➤ **2:00–3:00 | Regional Planning**

Purpose

Provide regions dedicated time to connect, align with the Strategic Plan, and plan for the remainder of the year while preparing for MMANC Everywhere. This session is designed to strengthen regional collaboration, identify priorities, and ensure a coordinated approach to delivering meaningful member engagement opportunities through year-end.

2:00-2:40 | Region Break Out Planning

Agenda & Activities

- Discuss upcoming regional events and engagement opportunities
- Identify opportunities for collaboration with neighboring regions, Executive Board, or Signature Events
- Develop a regional plan for MMANC Everywhere (November 12)
 - Potential venues
 - Support and resources needed
- Identify key action items, next steps, and lead for each initiative

2:40-3:00 | Regional Report-Outs

Each Region (3–5 minutes):

- Share plans for MMANC Everywhere
- Highlight remaining regional priorities and events
- Identify opportunities for collaboration or support
- Share resource needs or challenges for discussion

➤ **3:00–3:30 | Wrap-Up, Commitments & Next Steps**

Purpose

Close with clarity, energy, and direction.

Agenda & Activities

- One commitment for the remainder of 2026
- Upcoming Board Priorities and Deadlines
- Closing Activity

End of Retreat - Option Happy Hour networking at Cali Craft Upstairs.

MMANC
Balance Sheet
As of June 30, 2026

	<u>Total</u>
ASSETS	
Current Assets	
Bank Accounts	
1100 US Bank Checking	256,558.43
1120 US Bank Money Market	216,283.37
1130 Five Star Bank Checking	300,000.00
Total Bank Accounts	<u>\$ 772,841.80</u>
Other Current Assets	
1325 Prepaid Expense	0.00
Total Other Current Assets	<u>\$ 0.00</u>
Total Current Assets	<u>\$ 772,841.80</u>
TOTAL ASSETS	<u>\$ 772,841.80</u>
 LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
3000 Opening Balance Equity {3}	69,676.80
3200 Retained Earnings	436,217.37
Net Income	266,947.63
Total Equity	<u>\$ 772,841.80</u>
TOTAL LIABILITIES AND EQUITY	<u>\$ 772,841.80</u>

FINAL

MMANC
Actual vs. Budget
For 6 Months Ending
June 30, 2026

	Current Month	Year To Date	Annual Budget	Variance	% of Budget
Income					
Contributions, Gifts, Grants					
Corporate Partnerships	4,120.00	69,260.00	62,000.00	7,260.00	111.71%
Credentialed Government Leader Program	1,745.00	4,800.00	2,500.00	2,300.00	192.00%
HdL Scholarship to LGSi	0.00	0.00	0.00	0.00	
Pause for Change	0.00	0.00	0.00	0.00	
UpNext	4,500.00	140,000.00	206,000.00	-66,000.00	67.96%
Total Contributions, Gifts, Grants	\$ 10,365.00	\$ 214,060.00	\$ 270,500.00	-\$ 56,440.00	79.13%
Events					
Annual Conference	47,220.00	114,035.00	250,000.00	-135,965.00	45.61%
NextGen	0.00	0.00	8,000.00	-8,000.00	0.00%
Region Event					
Region 1 Income	122.50	4,122.50	300.00	3,822.50	1374.17%
Region 2 Income	0.00	0.00	300.00	-300.00	0.00%
Region 3 Income	0.00	0.00	300.00	-300.00	0.00%
Region 4 Income	0.00	0.00	300.00	-300.00	0.00%
Region 5 Income	0.00	0.00	300.00	-300.00	0.00%
Total Region Event	\$ 122.50	\$ 4,122.50	\$ 1,500.00	\$ 2,622.50	274.83%
Summer Signature Symposium	8,995.00	15,125.00	7,000.00	8,125.00	216.07%
Winter Forum	0.00	670.00	7,000.00	-6,330.00	9.57%
Women's Leadership Summit	315.00	78,945.00	50,000.00	28,945.00	157.89%
Total Events	\$ 56,652.50	\$ 212,897.50	\$ 323,500.00	-\$ 110,602.50	65.81%
Interest Income	203.91	1,085.47	1,500.00	-414.53	72.36%
Membership					
New Associate Members	210.00	785.00	500.00	285.00	157.00%
New Full Members	3,610.00	16,505.00	20,000.00	-3,495.00	82.53%
New Student Members	25.00	935.00	250.00	685.00	374.00%
Renewal Associate Members	0.00	920.00	1,000.00	-80.00	92.00%
Renewal Full Members	4,845.00	24,160.00	42,750.00	-18,590.00	56.51%
Renewal Student Members	25.00	50.00	100.00	-50.00	50.00%
Total Membership	\$ 8,715.00	\$ 43,355.00	\$ 64,600.00	-\$ 21,245.00	67.11%
Total Income	\$ 75,936.41	\$ 471,397.97	\$ 660,100.00	-\$ 188,702.03	71.41%

FINAL

MMANC
Actual vs. Budget
For 6 Months Ending
June 30, 2026

	Current Month	Year To Date	Annual Budget	Variance	% of Budget
Expenses					
Direct Event Expenses					
Merchant Processing	3,850.75	13,446.16	20,000.00	-6,553.84	67.23%
MMANC Programs					
Annual Conference					
2026 Annual Conference	55,200.00	63,000.00	250,000.00	-187,000.00	25.20%
2027 Annual Conference	0.00	0.00	15,000.00	-15,000.00	0.00%
Total Annual Conference	\$ 55,200.00	\$ 63,000.00	\$ 265,000.00	-\$ 202,000.00	23.77%
Equity Summit - Expense	0.00	5,000.00	0.00	5,000.00	
NextGen	0.00	1,445.97	7,500.00	-6,054.03	19.28%
Region Events					
Region 1 Expenses	0.00	0.00	500.00	-500.00	0.00%
Region 2 Expenses	0.00	0.00	500.00	-500.00	0.00%
Region 3 Expenses	0.00	0.00	500.00	-500.00	0.00%
Region 4 Expenses	0.00	0.00	500.00	-500.00	0.00%
Region 5 Expenses	0.00	0.00	500.00	-500.00	0.00%
Total Region Events	\$ 0.00	\$ 0.00	\$ 2,500.00	-\$ 2,500.00	0.00%
Summer Signature Symposium	126.00	126.00	7,000.00	-6,874.00	1.80%
Up Next	0.00	5,368.09	200,000.00	-194,631.91	2.68%
Winter Forum	1,500.00	1,500.00	7,000.00	-5,500.00	21.43%
Women's Leadership Summit	16,046.15	66,512.65	40,000.00	26,512.65	166.28%
Total MMANC Programs	\$ 72,872.15	\$ 142,952.71	\$ 529,000.00	-\$ 386,047.29	27.02%
Total Direct Event Expenses	\$ 76,722.90	\$ 156,398.87	\$ 549,000.00	-\$ 392,601.13	28.49%
Grants and Similar Amounts					
Credentialed Government Leader Program	593.70	593.70	1,150.00	-556.30	51.63%
ICMA Conference Scholarships	4,800.00	4,800.00	5,000.00	-200.00	96.00%
MMANC Conference Sponsorships	0.00	0.00	4,500.00	-4,500.00	0.00%
Total Grants and Similar Amounts	\$ 5,393.70	\$ 5,393.70	\$ 10,650.00	-\$ 5,256.30	50.65%

FINAL

MMANC
Actual vs. Budget
For 6 Months Ending
June 30, 2026

	Current Month	Year To Date	Annual Budget	Variance	% of Budget
Memb. Participation in Other Prof. Events					
Non MMANC Meetings					
ICMA Annual Conference	0.00	1,071.28	3,500.00	-2,428.72	30.61%
League Annual Conference	0.00	0.00	1,200.00	-1,200.00	0.00%
League CM Dept Meeting	0.00	1,392.46	1,100.00	292.46	126.59%
League Policy Committee	0.00	0.00	2,000.00	-2,000.00	0.00%
MMASC Annual Conference	0.00	0.00	3,500.00	-3,500.00	0.00%
Total Non MMANC Meetings	\$ 0.00	\$ 2,463.74	\$ 11,300.00	-\$ 8,836.26	21.80%
Total Memb. Participation in Other Prof. Events	\$ 0.00	\$ 2,463.74	\$ 11,300.00	-\$ 8,836.26	21.80%
Other Expenses					
Insurance	0.00	0.00	1,500.00	-1,500.00	0.00%
MMANC Board Meetings	1,556.13	4,285.86	6,000.00	-1,714.14	71.43%
Printing, Pub, Postage, and Shipping	11.64	95.26	350.00	-254.74	27.22%
Professional Administration	3,942.50	23,442.50	47,250.00	-23,807.50	49.61%
Subscriptions	249.40	1,909.80	5,000.00	-3,090.20	38.20%
Supplies and Services	0.00	0.00	2,000.00	-2,000.00	0.00%
Website	472.07	10,460.61	10,000.00	460.61	104.61%
Total Other Expenses	\$ 6,231.74	\$ 40,194.03	\$ 72,100.00	-\$ 31,905.97	55.75%
Total Expenses	\$ 88,348.34	\$ 204,450.34	\$ 643,050.00	-\$ 438,599.66	31.79%
Net Income	-\$ 12,411.93	\$ 266,947.63	\$ 17,050.00	\$ 249,897.63	1565.68%

FINAL